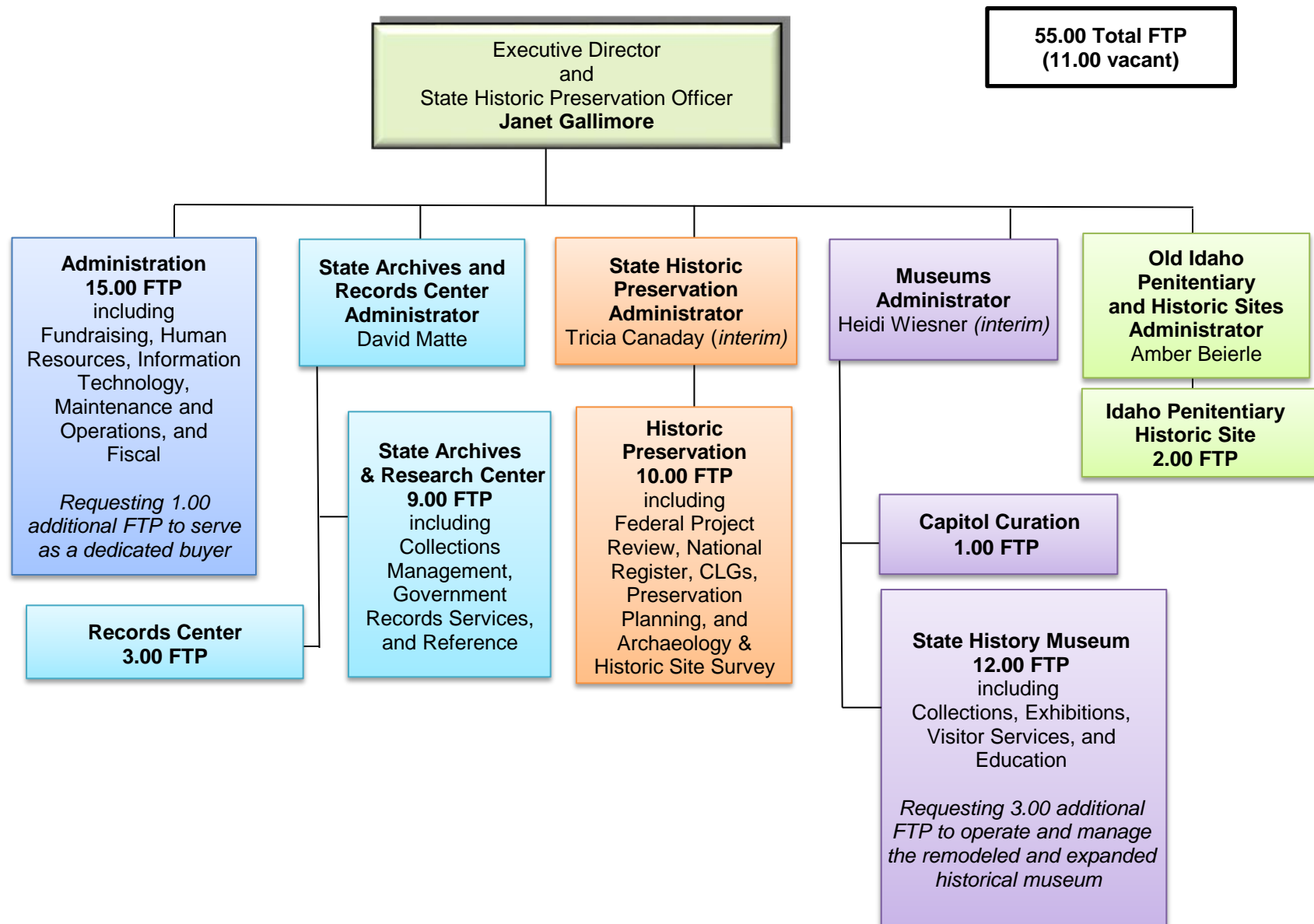


# Idaho State Historical Society

## Organizational Chart

Analyst: Randolph



# Historical Society, Idaho State

Analyst: Randolph

## FY 2017 Actual Expenditures by Division

			FTP	PC	OE	CO	T/B	LS	Total
<b>0.30</b>	<b>FY 2017 Original Appropriation</b>								
0001-00	Gen	25.70		1,821,400	923,800	0	31,600	0	2,776,800
0150-01	Ded	0.00		0	4,029,900	216,200	0	0	4,246,100
0349-00	Ded	8.40		610,000	4,627,200	0	0	0	5,237,200
0349-41	Ded	0.00		0	50,000	0	0	0	50,000
0450-75	Ded	2.00		115,600	141,300	0	0	0	256,900
0481-09	Ded	1.00		68,300	53,500	0	0	0	121,800
0348-00	Fed	11.90		957,700	476,500	0	130,000	0	1,564,200
<b>Totals:</b>		49.00		3,573,000	10,302,200	216,200	161,600	0	14,253,000

### 0.43 Supplementals

0001-00	Gen	0.00		0	1,000,000	0	0	0	1,000,000
<b>Totals:</b>		0.00		0	1,000,000	0	0	0	1,000,000

## 1.00 FY 2017 Total Appropriation

0001-00	Gen	25.70		1,821,400	1,923,800	0	31,600	0	3,776,800
0150-01	Ded	0.00		0	4,029,900	216,200	0	0	4,246,100
0349-00	Ded	8.40		610,000	4,627,200	0	0	0	5,237,200
0349-41	Ded	0.00		0	50,000	0	0	0	50,000
0450-75	Ded	2.00		115,600	141,300	0	0	0	256,900
0481-09	Ded	1.00		68,300	53,500	0	0	0	121,800
0348-00	Fed	11.90		957,700	476,500	0	130,000	0	1,564,200
<b>Totals:</b>		49.00		3,573,000	11,302,200	216,200	161,600	0	15,253,000

### 1.21 Net Object Transfer

0001-00	Gen	0.00		(700)	(17,300)	18,000	0	0	0
0349-00	Ded	0.00		0	(25,800)	12,300	13,500	0	0
0481-09	Ded	0.00		0	(6,800)	6,800	0	0	0
0348-00	Fed	0.00		0	(15,000)	15,000	0	0	0
<b>Totals:</b>		0.00		(700)	(64,900)	52,100	13,500	0	0

### 1.61 Reverted Appropriation

0001-00	Gen	0.00		0	(100,000)	0	0	0	(100,000)
0349-00	Ded	0.00		(212,400)	(320,800)	0	0	0	(533,200)
0349-41	Ded	0.00		0	(2,000)	0	0	0	(2,000)
0450-75	Ded	0.00		(6,900)	(22,900)	0	0	0	(29,800)
0481-09	Ded	0.00		(2,900)	(800)	0	0	0	(3,700)
0348-00	Fed	0.00		(230,800)	(146,800)	(8,600)	(95,500)	0	(481,700)
<b>Totals:</b>		0.00		(453,000)	(593,300)	(8,600)	(95,500)	0	(1,150,400)

### 1.71 Current Year Reappropriation

0001-00	Gen	0.00		0	(1,000,000)	0	0	0	(1,000,000)
0150-01	Ded	0.00		0	(2,174,300)	0	0	0	(2,174,300)
0349-00	Ded	0.00		0	(3,980,000)	0	0	0	(3,980,000)
<b>Totals:</b>		0.00		0	(7,154,300)	0	0	0	(7,154,300)

# Historical Society, Idaho State

Analyst: Randolph

## FY 2017 Actual Expenditures by Division

		FTP	PC	OE	CO	T/B	LS	Total
<b>2.00 FY 2017 Actual Expenditures</b>								
0001-00	Gen	25.70	1,820,700	806,500	18,000	31,600	0	2,676,800
	General		1,820,700	806,500	18,000	31,600	0	2,676,800
0150-01	Ded	0.00	0	1,855,600	216,200	0	0	2,071,800
	Economic Recovery Reserve		0	1,855,600	216,200	0	0	2,071,800
0349-00	Ded	8.40	397,600	300,600	12,300	13,500	0	724,000
	Miscellaneous Revenue		397,600	300,600	12,300	13,500	0	724,000
0349-41	Ded	0.00	0	48,000	0	0	0	48,000
	Idaho Historic Preservation & Cultural Enhancement		0	48,000	0	0	0	48,000
0450-75	Ded	2.00	108,700	118,400	0	0	0	227,100
	Records Management Service		108,700	118,400	0	0	0	227,100
0481-09	Ded	1.00	65,400	45,900	6,800	0	0	118,100
	Capitol Commission Operating		65,400	45,900	6,800	0	0	118,100
0348-00	Fed	11.90	726,900	314,700	6,400	34,500	0	1,082,500
	Federal Grant		726,900	314,700	6,400	34,500	0	1,082,500
<b>Totals:</b>		<b>49.00</b>	<b>3,119,300</b>	<b>3,489,700</b>	<b>259,700</b>	<b>79,600</b>	<b>0</b>	<b>6,948,300</b>

### Difference: Actual Expenditures minus Total Appropriation

0001-00	Gen		(700)	(1,117,300)	18,000	0	0	(1,100,000)
	General		0.0%	(58.1%)	N/A	0.0%	N/A	(29.1%)
0150-01	Ded		0	(2,174,300)	0	0	0	(2,174,300)
	Economic Recovery Reserve		N/A	(54.0%)	0.0%	N/A	N/A	(51.2%)
0349-00	Ded		(212,400)	(4,326,600)	12,300	13,500	0	(4,513,200)
	Miscellaneous Revenue		(34.8%)	(93.5%)	N/A	N/A	N/A	(86.2%)
0349-41	Ded		0	(2,000)	0	0	0	(2,000)
	Idaho Historic Preservation & Cultural Enhancement		N/A	(4.0%)	N/A	N/A	N/A	(4.0%)
0450-75	Ded		(6,900)	(22,900)	0	0	0	(29,800)
	Records Management Service		(6.0%)	(16.2%)	N/A	N/A	N/A	(11.6%)
0481-09	Ded		(2,900)	(7,600)	6,800	0	0	(3,700)
	Capitol Commission Operating		(4.2%)	(14.2%)	N/A	N/A	N/A	(3.0%)
0348-00	Fed		(230,800)	(161,800)	6,400	(95,500)	0	(481,700)
	Federal Grant		(24.1%)	(34.0%)	N/A	(73.5%)	N/A	(30.8%)
<b>Difference From Total Approp</b>			<b>(453,700)</b>	<b>(7,812,500)</b>	<b>43,500</b>	<b>(82,000)</b>	<b>0</b>	<b>(8,304,700)</b>
<b>Percent Diff From Total Approp</b>			<b>(12.7%)</b>	<b>(69.1%)</b>	<b>20.1%</b>	<b>(50.7%)</b>	<b>N/A</b>	<b>(54.4%)</b>

**FORM B12: ANALYSIS OF FUND BALANCES**

Request for Fiscal Year : 2019

Agency/Department: Idaho State Historical Society

Agency Number: 522

Original Request Date: September 1, 2017

or Revision Request Date: 10/15/17

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**Sources and Uses:** Consists of moneys donated by private individuals and groups, fees for membership in the Idaho State Historical Society, proceeds from the sales of publications and other items, revenues derived from license agreements and facility rentals, invested income from restricted funds such as History Day endowment, and interagency billing funds. Old Penitentiary and Idaho State Museum admission fees are also considered miscellaneous revenue.

FUND NAME:	Miscellaneous Revenue Fund	FUND CODE:	0349	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimate
<b>1. Beginning Free Fund Balance</b>				<b>1,608,300</b>	<b>1,532,500</b>	<b>2,043,100</b>	<b>(2,349,400)</b>	<b>199,700</b>
2. Encumbrances as of July 1				165,000	275,700	0	0	0
2a. Reappropriation (Legislative Carryover)				0	0	0	3,980,000	0
<b>3. Beginning Cash Balance</b>				<b>1,773,300</b>	<b>1,808,200</b>	<b>2,043,100</b>	<b>1,630,600</b>	<b>199,700</b>
<b>4. Revenues (from Form B-11)</b>				<b>565,600</b>	<b>714,300</b>	<b>794,500</b>	<b>3,584,000</b>	<b>1,310,000</b>
5. Non-Revenue Receipts and Other Adjustments				4,400	3,700	0	500,000	500,000
6. Statutory Transfers in:				0	0	0	0	0
7. Operating Transfers in: <b>L&amp;C License Plates</b>				23,200	21,900	21,100	21,000	21,000
<b>8. Total Available for Year</b>				<b>2,366,500</b>	<b>2,548,100</b>	<b>2,858,700</b>	<b>5,735,600</b>	<b>2,030,700</b>
9. Statutory Transfers Out:				0	0	0	0	0
10. Operating Transfers Out:				0	0	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments				3,500	5,600	4,100	0	0
12. Cash Expenditures for Prior Year Encumbrances				28,100	1,000	0	0	0
13. Original Appropriation				1,190,200	1,336,900	5,237,200	5,285,900	1,336,000
14. Prior Year Reappropriations, Supplementals, Rescissions				0	0	0	0	0
15. Non-cogs, Receipts to Appropriation, etc				0	0	0	0	0
16. Reversions and Continuous Appropriations				(503,500)	(838,500)	(533,200)	(250,000)	(350,000)
17. Current Year Reappropriation				0	0	(3,980,000)	0	0
18. Reserve for Current Year Encumbrances				(160,000)	0	0	0	0
<b>19. Current Year Cash Expenditures</b>				<b>526,700</b>	<b>498,400</b>	<b>724,000</b>	<b>5,035,900</b>	<b>986,000</b>
<b>19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)</b>				<b>686,700</b>	<b>498,400</b>	<b>724,000</b>	<b>5,035,900</b>	<b>986,000</b>
<b>20. Ending Cash Balance</b>				<b>1,808,200</b>	<b>2,043,100</b>	<b>2,130,600</b>	<b>699,700</b>	<b>1,044,700</b>
21. Prior Year Encumbrances as of June 30				115,700	0	0	0	0
22. Current Year Encumbrances as of June 30				160,000	0	0	0	0
22a. Current Year Reappropriation				0	0	3,980,000	0	0
23. Borrowing Limit				0	0	500,000	500,000	500,000
<b>24. Ending Free Fund Balance</b>				<b>1,532,500</b>	<b>2,043,100</b>	<b>(2,349,400)</b>	<b>199,700</b>	<b>544,700</b>
<b>24a. Investments Direct by Agency (GL 1203)</b>				0	0	0	0	0
<b>24b. Ending Free Fund Balance Including Direct Investments</b>				<b>1,532,500</b>	<b>2,043,100</b>	<b>(2,349,400)</b>	<b>199,700</b>	<b>544,700</b>
<b>26. Outstanding Loans (if this fund is part of a loan program)</b>								

**\*Note:**

This B12 does not include Fund 0349 41. Fund 0349 00 and 0349 16 are combined.

ISHS has \$4,000,000 appropriated in the Revenue Fund over a two-year period, FY17 and FY18. Revenue and expenditures for the Museum Exhibits are estimated over the two-year period.

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

**FORM B12: ANALYSIS OF FUND BALANCES**

Request for Fiscal Year : 2019

Agency/Department: Idaho State Historical Society

Agency Number: 522

Original Request Date: September 1, 2017

or Revision Request Date:

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**Sources and Uses:** Receives moneys from a federal grant authorized by the National Historic Preservation Act of 1966 (Public Law 89-665; 16 U.S.C.). This grant supports the State Historic Preservation Office (SHPO) and is administered by the National Park Service, U.S. Department of Interior. This grant's required state to federal match rate is 40% (state) 60% (federal).

FUND NAME:	Federal Grant Fund	FUND CODE:	0348	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimate
<b>1. Beginning Free Fund Balance</b>				293,600	230,000	242,200	350,400	261,900
2. Encumbrances as of July 1				0	2,000	0	0	0
2a. Reappropriation (Legislative Carryover)			NA	0	0	0	0	0
<b>3. Beginning Cash Balance</b>				293,600	232,000	242,200	350,400	261,900
<b>4. Revenues (from Form B-11)</b>				805,800	863,300	1,196,800	1,435,000	1,310,000
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit			900	(1,600)	(6,000)	0	
6. Statutory Transfers in:	Fund or Reference:			0	0	0	0	
7. Operating Transfers in:	Fund or Reference:			0	0	0	0	0
<b>8. Total Available for Year</b>				1,100,300	1,093,700	1,433,000	1,785,400	1,571,900
9. Statutory Transfers Out:	Fund or Reference:			0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:			0	0	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts			0	(100)	0	0	0
12. Cash Expenditures for Prior Year Encumbrances				0	1,000	0	0	0
13. Original Appropriation				1,495,600	1,415,200	1,564,200	2,373,500	1,564,500
14. Prior Year Reappropriations, Supplementals, Rescissions				0	0	0	0	0
15. Non-cogs, Receipts to Appropriation, etc				0	0	0	0	0
16. Reversions and Continuous Appropriations				(625,300)	(564,600)	(481,600)	(850,000)	(300,000)
17. Current Year Reappropriation				0	0	0	0	0
18. Reserve for Current Year Encumbrances				(2,000)	0	0	0	0
<b>19. Current Year Cash Expenditures</b>				868,300	850,600	1,082,600	1,523,500	1,264,500
<b>19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)</b>				870,300	850,600	1,082,600	1,523,500	1,264,500
<b>20. Ending Cash Balance</b>				232,000	242,200	350,400	261,900	307,400
21. Prior Year Encumbrances as of June 30				0	0	0	0	0
22. Current Year Encumbrances as of June 30				2,000	0	0	0	0
22a. Current Year Reappropriation				0	0	0	0	0
23. Borrowing Limit				0	0	0	0	0
<b>24. Ending Free Fund Balance</b>				230,000	242,200	350,400	261,900	307,400
<b>24a. Investments Direct by Agency (GL 1203)</b>				0	0	0	0	0
<b>24b. Ending Free Fund Balance Including Direct Investments</b>				230,000	242,200	350,400	261,900	307,400
<b>26. Outstanding Loans (if this fund is part of a loan program)</b>								

\*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

**FORM B12: ANALYSIS OF FUND BALANCES**Request for Fiscal Year : **2019**Agency/Department: **Idaho State Historical Society**Agency Number: **522**Original Request Date: **September 1, 2017**

or Revision Request Date: \_\_\_\_\_

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Sources and Uses: H599 of 2012 authorized consolidation of the records function of the State Records Center, previously managed by the Department of Administration, and the State Archives, managed by the Historical Society. Both functions were consolidated under the sole direction of the Historical Society beginning July 1, 2012. State agencies have over 300 database users and continue to pay fees to the Historical Society to store and access the records.

<b>FUND NAME:</b>	<b>Records Management Service Fund</b>	<b>FUND CODE:</b>	<b>0450 75</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Estimate</b>	<b>FY 2019 Estimate</b>
<b>1. Beginning Free Fund Balance</b>				<b>4,700</b>	<b>15,600</b>	<b>22,800</b>	<b>36,700</b>	<b>33,400</b>
2. Encumbrances as of July 1				0	0	0	0	0
2a. Reappropriation (Legislative Carryover)				0	0	0	0	0
<b>3. Beginning Cash Balance</b>				<b>4,700</b>	<b>15,600</b>	<b>22,800</b>	<b>36,700</b>	<b>33,400</b>
4. Revenues (from Form B-11)				219,500	244,500	243,900	293,900	303,700
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit			1,700	(600)	(2,900)	0	0
6. Statutory Transfers in:	Fund or Reference:			0	0	0	0	0
7. Operating Transfers in:	Fund or Reference:			0	0	0	0	0
<b>8. Total Available for Year</b>				<b>225,900</b>	<b>259,500</b>	<b>263,800</b>	<b>330,600</b>	<b>337,100</b>
9. Statutory Transfers Out:	Fund or Reference:			0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:			0	0	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts			600	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances				0	0	0	0	0
13. Original Appropriation				245,100	247,600	256,900	302,200	303,700
14. Prior Year Reappropriations, Supplementals, Rescissions				0	0	0	0	0
15. Non-cogs, Receipts to Appropriation, etc				0	0	0	0	0
16. Reversions and Continuous Appropriations				(35,400)	(10,900)	(29,800)	(5,000)	0
17. Current Year Reappropriation				0	0	0	0	0
18. Reserve for Current Year Encumbrances				0	0	0	0	0
<b>19. Current Year Cash Expenditures</b>				<b>209,700</b>	<b>236,700</b>	<b>227,100</b>	<b>297,200</b>	<b>303,700</b>
<b>19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)</b>				<b>209,700</b>	<b>236,700</b>	<b>227,100</b>	<b>297,200</b>	<b>303,700</b>
<b>20. Ending Cash Balance</b>				<b>15,600</b>	<b>22,800</b>	<b>36,700</b>	<b>33,400</b>	<b>33,400</b>
21. Prior Year Encumbrances as of June 30				0	0	0	0	0
22. Current Year Encumbrances as of June 30				0	0	0	0	0
22a. Current Year Reappropriation				0	0	0	0	0
23. Borrowing Limit				0	0	0	0	0
<b>24. Ending Free Fund Balance</b>				<b>15,600</b>	<b>22,800</b>	<b>36,700</b>	<b>33,400</b>	<b>33,400</b>
<b>24a. Investments Direct by Agency (GL 1203)</b>				0	0	0	0	0
<b>24b. Ending Free Fund Balance Including Direct Investments</b>				<b>15,600</b>	<b>22,800</b>	<b>36,700</b>	<b>33,400</b>	<b>33,400</b>
<b>26. Outstanding Loans (if this fund is part of a loan program)</b>								

\*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

**FORM B12: ANALYSIS OF FUND BALANCES**Request for Fiscal Year : **2019**Agency/Department: **Idaho State Historical Society**Agency Number: **522**Original Request Date: **September 1, 2017**

or Revision Request Date: \_\_\_\_\_

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Sources and Uses: This fund receives income from a number of sections of unappropriated public land, also referred to as endowment lands. The income is made up of proceeds and interest from the sale of land, sale of timber, mineral royalties, land rentals, grazing rentals and cottage site rentals, all of which are collected and deposited to this fund by the Department of Lands. Funds are utilized to support personnel costs and operating expenditures of the Capitol Curation Program, as directed by Section 67-1608,

FUND NAME:	Capitol Commision Operating Fund	FUND CODE:	0481 09	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Estimate	FY 2019 Estimate
<b>1. Beginning Free Fund Balance</b>				<b>51,600</b>	<b>8,700</b>	<b>13,000</b>	<b>17,600</b>	<b>0</b>
2. Encumbrances as of July 1				0	14,300	3,300	0	0
2a. Reappropriation (Legislative Carryover)				0	0	0	0	0
<b>3. Beginning Cash Balance</b>				<b>51,600</b>	<b>23,000</b>	<b>16,300</b>	<b>17,600</b>	<b>0</b>
4. Revenues (from Form B-11)				0	0	1,000	0	0
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit			0	0	0	0	
6. Statutory Transfers in:	Fund or Reference:			64,000	108,600	121,800	104,600	121,200
7. Operating Transfers in:	Fund or Reference:			0	0	0	0	0
<b>8. Total Available for Year</b>				<b>115,600</b>	<b>131,600</b>	<b>139,100</b>	<b>122,200</b>	<b>121,200</b>
9. Statutory Transfers Out:	Fund or Reference:			0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:			0	0	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts			0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances				0	14,300	3,300	0	0
13. Original Appropriation				115,600	117,300	121,800	122,200	121,200
14. Prior Year Reappropriations, Supplementals, Rescissions				0	0	0	0	0
15. Non-cogs, Receipts to Appropriation, etc				0	0	0	0	0
16. Reversions and Continuous Appropriations				(8,700)	(13,000)	(3,600)	0	0
17. Current Year Reappropriation				0	0	0	0	0
18. Reserve for Current Year Encumbrances				(14,300)	(3,300)	0	0	0
<b>19. Current Year Cash Expenditures</b>				<b>92,600</b>	<b>101,000</b>	<b>118,200</b>	<b>122,200</b>	<b>121,200</b>
<b>19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)</b>				<b>106,900</b>	<b>104,300</b>	<b>118,200</b>	<b>122,200</b>	<b>121,200</b>
<b>20. Ending Cash Balance</b>				<b>23,000</b>	<b>16,300</b>	<b>17,600</b>	<b>0</b>	<b>0</b>
21. Prior Year Encumbrances as of June 30				0	0	0	0	0
22. Current Year Encumbrances as of June 30				14,300	3,300	0	0	0
22a. Current Year Reappropriation				0	0	0	0	0
23. Borrowing Limit				0	0	0	0	0
<b>24. Ending Free Fund Balance</b>				<b>8,700</b>	<b>13,000</b>	<b>17,600</b>	<b>0</b>	<b>0</b>
<b>24a. Investments Direct by Agency (GL 1203)</b>				0	0	0	0	0
<b>24b. Ending Free Fund Balance Including Direct Investments</b>				<b>8,700</b>	<b>13,000</b>	<b>17,600</b>	<b>0</b>	<b>0</b>
<b>26. Outstanding Loans (if this fund is part of a loan program)</b>								

\*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

# Idaho State Historical Society

## FY 2018 JFAC Action

	FTP	Gen	Ded	Fed	Total
<b>FY 2017 Original Appropriation</b>	<b>49.00</b>	<b>2,776,800</b>	<b>9,912,000</b>	<b>1,564,200</b>	<b>14,253,000</b>
<b>Supplementals</b>					
1. Museum Exhibit Design	0.00	1,000,000	0	0	1,000,000
<b>FY 2017 Total Appropriation</b>	<b>49.00</b>	<b>3,776,800</b>	<b>9,912,000</b>	<b>1,564,200</b>	<b>15,253,000</b>
Noncognizable Funds and Transfers	0.00	0	0	0	0
<b>FY 2017 Estimated Expenditures</b>	<b>49.00</b>	<b>3,776,800</b>	<b>9,912,000</b>	<b>1,564,200</b>	<b>15,253,000</b>
Removal of Onetime Expenditures	0.00	(1,054,800)	(8,314,000)	(22,600)	(9,391,400)
<b>FY 2018 Base</b>	<b>49.00</b>	<b>2,722,000</b>	<b>1,598,000</b>	<b>1,541,600</b>	<b>5,861,600</b>
Benefit Costs	0.00	21,600	10,500	9,100	41,200
Inflationary Adjustments	0.00	0	3,100	0	3,100
Replacement Items	0.00	57,500	0	0	57,500
Statewide Cost Allocation	0.00	1,200	0	0	1,200
Change in Employee Compensation	0.00	42,000	21,700	22,800	86,500
<b>FY 2018 Program Maintenance</b>	<b>49.00</b>	<b>2,844,300</b>	<b>1,633,300</b>	<b>1,573,500</b>	<b>6,051,100</b>
<b>Line Items</b>					
1. Costs to Reopen Expanded Museum	5.00	1,082,600	56,400	0	1,139,000
2. Record Center Personnel	1.00	0	40,600	0	40,600
3. Grant Funds for Museum Exhibitions	0.00	0	0	800,000	800,000
Cybersecurity Insurance	0.00	25,900	0	0	25,900
Budget Law Exemptions	0.00	0	0	0	0
<b>FY 2018 Total</b>	<b>55.00</b>	<b>3,952,800</b>	<b>1,730,300</b>	<b>2,373,500</b>	<b>8,056,600</b>
Chg from FY 2017 Orig Approp.	6.00	1,176,000	(8,181,700)	809,300	(6,196,400)
% Chg from FY 2017 Orig Approp.	12.2%	42.4%	(82.5%)	51.7%	(43.5%)



# Idaho State Historical Society

Analyst: Randolph

## Historical Summary

OPERATING BUDGET	FY 2017 Total App	FY 2017 Actual	FY 2018 Approp	FY 2019 Request	FY 2019 Gov Rec
<b>BY FUND CATEGORY</b>					
General	3,776,800	2,676,800	3,952,800	5,487,000	4,042,400
Dedicated	9,912,000	3,189,000	1,730,300	1,760,900	1,783,900
Federal	1,564,200	1,082,500	2,373,500	1,564,500	1,580,900
<b>Total:</b>	<b>15,253,000</b>	<b>6,948,300</b>	<b>8,056,600</b>	<b>8,812,400</b>	<b>7,407,200</b>
Percent Change:		(54.4%)	16.0%	9.4%	(8.1%)
<b>BY OBJECT OF EXPENDITURE</b>					
Personnel Costs	3,573,000	3,119,300	3,900,300	4,212,100	4,064,000
Operating Expenditures	11,302,200	3,489,700	3,729,500	4,172,200	3,057,700
Capital Outlay	216,200	259,700	265,200	266,500	123,900
Trustee/Benefit	161,600	79,600	161,600	161,600	161,600
<b>Total:</b>	<b>15,253,000</b>	<b>6,948,300</b>	<b>8,056,600</b>	<b>8,812,400</b>	<b>7,407,200</b>
Full-Time Positions (FTP)	49.00	49.00	55.00	59.00	55.00

## Division Description

The Idaho State Historical Society is a system of cultural and historic resources composed of the Idaho State Museum, Idaho State Archives, State Historic Preservation Office, and Historic Sites Program. The agency was established by statute in 1907 and is organized within the Department of Self-Governing Agencies. The agency's core functions, as stated by Chapter 41, Title 67, Idaho Code, are that the agency's trustees shall:

- 1) Identify, preserve, and protect sites, monuments, and points of interest in Idaho of historic merit (Section 67-4114, Idaho Code).
- 2) Protect archaeological and vertebrate paleontological sites and resources on public land (Section 67-4119, Idaho Code).
- 3) Govern the agency and administer the powers and duties required to preserve and protect any historical record of the history and culture of Idaho (Section 67-4123, Idaho Code).
- 4) Encourage and promote interest in the state of Idaho and collect, preserve, and exhibit artifacts/information illustrative of Idaho history, culture, and society (Section 67-4126, Idaho Code).
- 5) Facilitate the use of records for official reference and historical research (Section 67-4126(6), Idaho Code).
- 6) Be responsible for records management services for state government and accept archival material from local governments (Section 67-4126(7), Idaho Code).
- 7) Serve as the Geographic Names Board of the state (Section 67-4126(14), Idaho Code).
- 8) Carry out the preservation and protection of the state's historic, archeological, architectural, and cultural heritage resources (Chapter 46, Title 67, Idaho Code).
- 9) Provide for the creation of an Idaho Archeological Survey (Section 33-3902, Idaho Code).
- 10) Be responsible for consolation, determination of appropriate actions, and providing for reinternment of human remains that have been disturbed (Chapter 5, Title 27, Idaho Code).
- 11) Administer the National Historic Preservation Act that assigns responsibility to the state historic preservation officer for administration of the national historic preservation program at the state level (54 U.S.C. 300101).

# Idaho State Historical Society

Analyst: Randolph

## Comparative Summary

Decision Unit	Agency Request			Governor's Rec		
	FTP	General	Total	FTP	General	Total
<b>FY 2018 Original Appropriation</b>	<b>55.00</b>	<b>3,952,800</b>	<b>8,056,600</b>	<b>55.00</b>	<b>3,952,800</b>	<b>8,056,600</b>
Reappropriation	0.00	1,000,000	7,154,300	0.00	1,000,000	7,154,300
<b>FY 2018 Total Appropriation</b>	<b>55.00</b>	<b>4,952,800</b>	<b>15,210,900</b>	<b>55.00</b>	<b>4,952,800</b>	<b>15,210,900</b>
Removal of Onetime Expenditures	0.00	(1,420,200)	(8,374,500)	0.00	(1,420,200)	(8,374,500)
<b>FY 2019 Base</b>	<b>55.00</b>	<b>3,532,600</b>	<b>6,836,400</b>	<b>55.00</b>	<b>3,532,600</b>	<b>6,836,400</b>
Benefit Costs	0.00	(48,500)	(87,500)	0.00	(42,600)	(76,400)
Inflationary Adjustments	0.00	8,700	14,000	0.00	8,700	14,000
Replacement Items	0.00	321,600	321,600	0.00	153,000	153,000
Statewide Cost Allocation	0.00	11,000	11,000	0.00	11,000	11,000
Annualizations	0.00	312,300	352,900	0.00	313,500	354,100
Change in Employee Compensation	0.00	17,000	31,700	0.00	48,100	97,000
<b>FY 2019 Program Maintenance</b>	<b>55.00</b>	<b>4,154,700</b>	<b>7,480,100</b>	<b>55.00</b>	<b>4,024,300</b>	<b>7,389,100</b>
1. State Mus. Expansion & Renov., Phase II	3.00	184,300	184,300	0.00	0	0
2. Cultural Resource Info. Sys. (ICRIS)	0.00	640,000	640,000	0.00	0	0
3. Dedicated Buyer	1.00	59,900	59,900	0.00	0	0
4. Security/Fire Vulnerability Assessment	0.00	40,000	40,000	0.00	0	0
5. Credit Card Industry Compliance	0.00	40,000	40,000	0.00	0	0
6. IT/Telecommunications	0.00	18,100	18,100	0.00	18,100	18,100
7. Electronic Records Assessment	0.00	350,000	350,000	0.00	0	0
<b>FY 2019 Total</b>	<b>59.00</b>	<b>5,487,000</b>	<b>8,812,400</b>	<b>55.00</b>	<b>4,042,400</b>	<b>7,407,200</b>
Change from Original Appropriation	4.00	1,534,200	755,800	0.00	89,600	(649,400)
% Change from Original Appropriation		38.8%	9.4%		2.3%	(8.1%)

# Idaho State Historical Society

Analyst: Randolph

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
<b>FY 2018 Original Appropriation</b>					
	55.00	3,952,800	1,730,300	2,373,500	8,056,600

## Reappropriation

The agency was authorized to reappropriate or carryover its unencumbered and unspent appropriation of \$1,000,000 from the General Fund from FY 2017 into FY 2018. Carryover required legislative approval and is removed as a onetime expenditure before calculating the FY 2019 Base. Additionally, S1407 of 2016 appropriated \$4,000,000 onetime from the Economic Recovery Reserve Fund and \$4,000,000 onetime from the Miscellaneous Revenue Fund for the historical museum renovation and expansion project. Intent language limited the appropriation through FY 2018, and these funds are removed as a onetime expenditure before calculating the FY 2019 Base.

Agency Request	0.00	1,000,000	6,154,300	0	7,154,300
Governor's Recommendation	0.00	1,000,000	6,154,300	0	7,154,300

<b>FY 2018 Total Appropriation</b>					
Agency Request	55.00	4,952,800	7,884,600	2,373,500	15,210,900
Governor's Recommendation	55.00	4,952,800	7,884,600	2,373,500	15,210,900

## Removal of Onetime Expenditures

This decision unit removes onetime amounts including: \$3,980,000 in the Miscellaneous Revenue Fund, \$2,174,300 in the Economic Recovery Reserve Fund, and \$1,000,000 in the General Fund which were appropriated for the Idaho State Museum renovation for FY 2017 and FY 2018.

Agency Request	0.00	(1,420,200)	(6,154,300)	(800,000)	(8,374,500)
Governor's Recommendation	0.00	(1,420,200)	(6,154,300)	(800,000)	(8,374,500)

<b>FY 2019 Base</b>					
Agency Request	55.00	3,532,600	1,730,300	1,573,500	6,836,400
Governor's Recommendation	55.00	3,532,600	1,730,300	1,573,500	6,836,400

## Benefit Costs

Employer-paid benefit changes include a 14.6% reduction (or \$1,910 per eligible FTP) for health insurance, bringing the total appropriation to \$11,190 per FTP. Also included are a 6.8% increase for life insurance, a 5.5% increase for PERSI contributions, and adjustments to workers' compensation that vary by agency.

Agency Request	0.00	(48,500)	(22,100)	(16,900)	(87,500)
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The Governor recommends \$11,650 per eligible FTP for health insurance, which is a decrease of \$1,450, or 11%, from the previous year; a two-month employer and employee premium holiday; and a transfer of \$13.1 million from health insurance reserves to the General Fund. This recommendation also reflects the PERSI Board's decision to not increase the employer contribution for FY 2019.

Governor's Recommendation	0.00	(42,600)	(18,800)	(15,000)	(76,400)
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## Inflationary Adjustments

The agency requests \$8,700 ongoing from the General Fund and \$5,300 ongoing from the Records Management Service Fund for contract inflation in rent at the Records Center and with a security contract.

Agency Request	0.00	8,700	5,300	0	14,000
Governor's Recommendation	0.00	8,700	5,300	0	14,000

# Idaho State Historical Society

Analyst: Randolph

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
<b>Replacement Items</b>					
The agency requests \$321,600 onetime from the General Fund for replacement items. Of this amount, \$50,900 is for building maintenance including replacing lightbulbs, cleaning and maintaining existing gutters, and sealing and repainting three existing parking lots; \$44,700 would replace various computer equipment; \$10,100 is for fireproof file cabinets; \$16,000 is to replace a microfilm scanner; \$5,900 would be used to replace office phones; \$8,400 would replace tables and chairs at programming spaces; \$127,000 would be used to replace three roofs; and \$58,600 would replace two trucks. Of the total amount, \$70,700 is for operating expenditures, and \$250,900 is for capital outlay.					
Agency Request	0.00	321,600	0	0	321,600
<i>The Governor does not recommend the replacement of three roofs (Women's Ward, Trustee Dorm, and Horse Barn), one-third of lights in the agency building with LED, or three parking lots (Idaho History Center, Old Penitentiary, and Assay Building), for a difference of \$168,600; \$41,600 in operating expenditures and \$127,000 in capital outlay.</i>					
Governor's Recommendation	0.00	153,000	0	0	153,000
<b>Statewide Cost Allocation</b>					
This request includes adjustments to recover the cost of services provided by other agencies in accordance with federal and state guidelines on cost allocation. Attorney General fees will increase by \$1,000, risk management costs will increase by \$7,300, State Controller fees will increase by \$2,600, and State Treasurer fees will increase by \$100, for a net increase of \$11,000.					
Agency Request	0.00	11,000	0	0	11,000
Governor's Recommendation	0.00	11,000	0	0	11,000
<b>Annualizations</b>					
Annualization requests all relate to the reopening of the renovated state museum. The annualizations include \$141,900 from the General Fund for personnel costs for 5.00 FTP and 4.00 group positions, all of which started work after the beginning of FY 2018. Specifically, 2.00 FTP started in October 2017, 2.00 FTP started in November 2017, and 1.00 FTP and four group positions started in January 2018. Also included is \$211,000 for occupancy and related operating expenditures for the state museum from December 2017 to June 2018 while exhibits are being installed, of which \$170,400 is from the General Fund and \$40,600 is from the Miscellaneous Revenue Fund.					
Agency Request	0.00	312,300	40,600	0	352,900
<i>Recommended by the Governor with changes for benefits and compensation.</i>					
Governor's Recommendation	0.00	313,500	40,600	0	354,100
<b>Change in Employee Compensation</b>					
For calculation purposes, agencies were directed to include the cost of a 1% salary increase for permanent and temporary employees.					
Agency Request	0.00	17,000	6,800	7,900	31,700
<i>The Governor recommends a 3% increase in employee compensation, distributed on merit. He does not recommend a compensation increase for group and temporary positions. The Governor recommends the pay structure for state employees be moved by 3% and includes \$9,600 for that purpose.</i>					
Governor's Recommendation	0.00	48,100	26,500	22,400	97,000
<b>FY 2019 Program Maintenance</b>					
Agency Request	55.00	4,154,700	1,760,900	1,564,500	7,480,100
Governor's Recommendation	55.00	4,024,300	1,783,900	1,580,900	7,389,100

# Historical Society: FY 2019 Replacement Items

Replacement Items	Avg Cost per Unit	Quantity in Stock	Quantity Requested	Total Request	Gov Rec Quantity	Total Gov Rec
Auto and Light Truck - Avg Odometer: 74,804	\$29,259	28	2	\$58,600	2	\$58,600
Building - Supplies Only	\$16,000		1	\$16,000		\$0
Building Improvement -Roof	\$42,333		3	\$127,000		\$0
Building Services	\$9,300		1	\$9,300	1	\$9,300
Furniture	\$3,459		3	\$10,100	3	\$10,100
Land Services	\$25,600		1	\$25,600		\$0
Non-Capital Office Equipment	\$117	216	111	\$8,400	111	\$8,400
Office Machines	\$11,161	8	2	\$22,300	2	\$22,300
Peripheral Equipment - Monitors	\$253	85	10	\$2,500	10	\$2,500
Peripheral Equipment - Printers	\$500	10	6	\$3,000	6	\$3,000
Personal Computer Hardware	\$1,164	107	30	\$32,900	30	\$32,900
Phone/Fax Local Line & Equipment Charges	\$559	85	24	\$5,900	24	\$5,900
<b>Total</b>				<b>\$321,600</b>		<b>\$153,000</b>

By Fund Source	Agency Reque	Governor Rec
General Fund	\$321,600	\$153,000
<b>Total</b>	<b>\$321,600</b>	<b>\$153,000</b>

# Idaho State Historical Society

Analyst: Randolph

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
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## 1. State Mus. Expansion & Renov., Phase II

The agency requests 3.00 FTP, \$172,600 ongoing for personnel costs, and \$11,700 onetime for capital outlay, all from the General Fund, to complete the Idaho State Museum renovation. In 2016, Lord Cultural Resources conducted an analysis of the museum and made recommendations to increase efficiencies and performance when the renovated museum opens; this request is drawn directly from that business plan report. The three positions would include an education specialist, a maintenance craftsman senior, and a curator. The agency asserts all three positions would help existing staff better serve the public and ensure the state museum is providing numerous educational opportunities, remains in peak working order for safety and visual appeal, and is filled with interesting and constantly rotating exhibits.

Agency Request	3.00	184,300	0	0	184,300
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*Not recommended by the Governor.*

Governor's Recommendation	0.00	0	0	0	0
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## 2. Cultural Resource Info. Sys. (ICRIS)

The agency requests \$615,000 onetime from the General Fund and \$25,000 ongoing from the General Fund, for a total of \$640,000, to develop an online Idaho Cultural Resource Information System (ICRIS), built by an outside contractor. ICRIS will provide real time access to State Historic Preservation Office (SHPO) records. The agency asserts this level of access will cut down on staff response time due to significant cross-checking required during a records request, will create a digital submission for requests, make the tracking and communication process involved both internally and with the external requestor more efficient, and significantly streamline the entire request process.

Development and implementation of ICRIS will entail a full requirements analysis; data analysis; database design; GIS design; application design; system configuration design; security and application programming; testing and migration of existing data; user and administration training; installation and deployment; and documentation. Although the primary focus is on the review and compliance program area, systems will be developed and deployed for other programs as well, including: survey and inventory, the National Register, tax incentives, and certified local governments. The final product will integrate all SHPO databases and make them accessible to external customers through a single web portal.

Agency Request	0.00	640,000	0	0	640,000
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*Not recommended by the Governor.*

Governor's Recommendation	0.00	0	0	0	0
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## 3. Dedicated Buyer

The agency requests 1.00 FTP and \$59,900 from the General Fund to establish a full-time, benefit eligible, permanent, classified position as a buyer. Of the request, \$56,000 is ongoing and \$3,900 is onetime. The agency has grown in the last decade in terms of breadth of services and programs. With this growth and complexity of services, it is necessary for a single staff contact to maintain the appropriate technical experience to perform market research, develop specifications and scopes of work, monitor existing contracts, and respond to complex agency wide needs with an eye toward efficiencies and legal requirements.

Agency Request	1.00	59,900	0	0	59,900
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*Not recommended by the Governor.*

Governor's Recommendation	0.00	0	0	0	0
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# Idaho State Historical Society

Analyst: Randolph

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
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## 4. Security/Fire Vulnerability Assessment

The agency requests \$40,000 onetime from the General Fund to conduct a security and fire systems survey and vulnerability assessment of the combined infrastructure needs of its sites in Boise. This systems survey and vulnerability assessment is needed to evaluate disparate systems in 12 buildings and sites that evolved separately over time. This assessment will be used to prioritize upgrades and enhancements to align systems and increase future cost savings through efficiencies. Anticipated efficiencies include: systemwide code complaint technology, i.e., fire panels, sprinklers systems, and security panels; alignment of multiple monitoring contracts; and enhanced communications between agency sites and emergency services (police and fire). The needs assessment will provide a comprehensive future work plan, detailed scope of work for improvements, and an estimate of future costs.

Agency Request	0.00	40,000	0	0	40,000
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*Not recommended by the Governor.*

Governor's Recommendation	0.00	0	0	0	0
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## 5. Credit Card Industry Compliance

The agency requests \$40,000 ongoing from the General Fund for the cost of doing business through the customary and expected practice of accepting credit cards. The State Treasurer's Office (STO) is administrating the Payment Card Industry (PCI) Compliance Project for state agencies. The request will cover the quarterly network scans and will be an annual, ongoing expense in order for the agency to continue accepting credit cards. ISHS accepts credit cards for agency revenue generating programs based on agency fee schedules and specific services. Examples of credit card sales within ISHS include the State Museum and Old Penitentiary admission and merchandise sales, ISHS memberships, and State Historic Preservation Office (SHPO) program income.

Agency Request	0.00	40,000	0	0	40,000
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*Not recommended by the Governor as the request is no longer necessary.*

Governor's Recommendation	0.00	0	0	0	0
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## 6. IT/Telecommunications

The agency requests \$18,100 ongoing from the General Fund to upgrade software to ensure compliance and information protection required for cybersecurity. In accordance with the Office of the Chief Information Officer (OCIO) within the Department of Administration recommendations, email services on systems owned by OCIO will end in FY 2019. OCIO will continue to manage the email systems, but the state will no longer own the equipment. This request covers the cost of 82 Microsoft Office 365 suite annual subscriptions for a total annual cost of \$18,100. This subscription includes access to programs such as Outlook, Word, and Excel as well as integrated Skype video/instant messaging, OneDrive (user cloud storage), and Online Office Apps. Additionally, this subscription includes archiving and legal hold/discovery.

Agency Request	0.00	18,100	0	0	18,100
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Governor's Recommendation	0.00	18,100	0	0	18,100
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## 7. Electronic Records Assessment

The agency requests \$350,000 onetime from the General Fund to complete a comprehensive statewide electronic records needs assessment. Of the request, \$200,000 will be used to assess the system of records, and \$150,000 will be used to assess digital records at 80 state agencies. In 2012, the agency was authorized to manage the record functions of the State Record Center under the direction of the Idaho State Archives. In response, the agency was authorized to proceed with a records study to enhance state government records management. The study, which was released in 2016, identified a key challenge for the state of Idaho: there was "no unified electronic imaging or digital born records program." The next step in the study's roadmap is to hire an expert consultant to conduct a statewide electronic records needs assessment. According to the agency, a consultant assessment of the system of records and an assessment of the digital records currently created by state agencies is an important milestone for determining a feasible and responsible approach to a statewide records program.

Agency Request	0.00	350,000	0	0	350,000
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*Not recommended by the Governor.*

Governor's Recommendation	0.00	0	0	0	0
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# Idaho State Historical Society

Analyst: Randolph

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
<b>FY 2019 Total</b>					
Agency Request	59.00	5,487,000	1,760,900	1,564,500	8,812,400
Governor's Recommendation	55.00	4,042,400	1,783,900	1,580,900	7,407,200
Agency Request					
Change from Original App	4.00	1,534,200	30,600	(809,000)	755,800
% Change from Original App	7.3%	38.8%	1.8%	(34.1%)	9.4%
Governor's Recommendation					
Change from Original App	0.00	89,600	53,600	(792,600)	(649,400)
% Change from Original App	0.0%	2.3%	3.1%	(33.4%)	(8.1%)